

Manchester Food Factory Ltd

Environmental Policy

08/23 v1

Manchester Food Factory Ltd recognises that it has a responsibility to the environment beyond legal and regulatory requirements. We are committed to reducing our environmental impact and continually improving our environmental performance as an integral part of our business strategy and operating methods. We will encourage customers, suppliers, and other stakeholders to do the same.

Responsibility

Alex Markham, Director, is responsible for ensuring that this environmental policy is implemented, however, all employees have a responsibility in their area to ensure that the aims and objectives of this policy are met.

Policy aims

We endeavour to:

- Comply with all relevant regulatory requirements
- Continually improve and monitor environmental performance
- Continually improve and reduce environmental impacts
- Incorporate environmental factors into business decisions
- Increase employee awareness and training

Paper

We will seek to:

- Minimise the use of paper in the office and kitchen
- Reduce packaging as much as possible
- Seek to buy recycled and recyclable paper products
- Reuse and recycle all paper where possible

Energy and water

We will seek to:

- Reduce the amount of energy used as much as possible.
- Switch off lights and electrical equipment when not in use.
- Adjust heating with energy consumption in mind.
- Take energy consumption and efficiency of new products into account when purchasing them.

Office supplies

We will seek to:

- Evaluate if the need can be met in another way
- Evaluate if renting or sharing is an option before purchasing equipment
- Evaluate the environmental impact of any new products we intend to purchase
- Favour more environmentally friendly and efficient products wherever possible
- Reuse and recycle everything we can

Product Packaging

We will seek to:

- Evaluate the environmental impact of any new products we intend to produce
- Favour more environmentally friendly and efficient packaging products wherever possible

Transportation & Deliveries

We will seek to:

- Reduce the need to travel, restricting to necessary trips only
- Promote the use of travel alternatives such as e-mail or video/phone conferencing
- Make additional efforts to accommodate the needs of those using public transport or bicycles
- Provide driver training to drive in an environmentally friendly way by;
 - Driving with caution
 - Avoid idling for long periods of time and switching the engine off when possible
 - Switching gears early and keeping the engine speed low
 - Optimally increasing tyre pressure, saving fuel
 - Moving off right away instead of warming the engine up

Maintenance and cleaning

We will seek to:

- Use cleaning materials that are as environmentally friendly as possible
- Only use licensed and appropriate organisations to dispose of waste

Monitoring and improvement

We will seek to:

- Comply with all relevant regulatory requirements
- Continually improve and monitor environmental performance
- Continually improve and reduce environmental impacts
- Incorporate environmental factors into business decisions
- Increase employee awareness through training
- Review this policy and any related business issues at weekly management meetings

Culture

We will seek to:

- Update this policy at least once annually in consultation with staff and other stakeholders where necessary
- Involve staff in the implementation of this policy, for greater commitment and improved performance
- Provide staff with relevant environmental training
- Work with suppliers, contractors, and subcontractors to help improve their environmental performance
- Use local labour and materials where available to reduce CO₂ emissions and help the community



Alex. Markham, Director

Manchester Food Factory Ltd